City of Birmingham
A Walkable Community

MEMORANDUM

City Clerk's Office

DATE: **June 16, 2014**

TO: **Joseph A. Valentine, Interim City Manager**

FROM: **Laura M. Pierce, City Clerk**

SUBJECT: **Purchase of Voting Booths**

The City of Birmingham purchased voter booths twenty years ago. Throughout the years, the voter booths have seen a large number of elections and are in need of replacement. Besides the poor appearance of the booths and unsteady legs, the manufacturer no longer offers replacement parts.

The Boolee Double Station side-by-side twin voting booths offer the City lightweight sturdy voting booths which are easy to set up and tear down. The booths are made of a metal frame with heavy duty black canvass covering to allow for privacy. The tables (voting surface) are made of a hard plastic material. Each precinct will receive four sets of the twin voting booths and a standalone ADA voting booth for a total of nine voting stations per precinct. The City currently has eight standalone voting booths and one ADA voting booth per precinct (nine voting stations).

It is recommended that the City purchase thirty-six Boolee Double Station side-by-side twin voting booths and nine Boolee ADA voting booths from Election Source, the sole-source vendor of Boolee voting booths, in the amount of $11,254.78. Funds have been budgeted in the 2013-2014 fiscal year to purchase 28 booths in the amount of $7,061.35 and 17 booths in the amount of $4,193.43 in the 2014-2015 fiscal year.

SUGGESTED RESOLUTION:
To approve the purchase of thirty-six Boolee Double Station side-by-side twin voting booths and nine Boolee ADA voting booths from Election Source in the amount of $11,254.78 and to waive the normal bidding requirements as Election Source is the sole-source vendor for the Boolee voting booths. Funds for this purchase are available in the machinery & equipment account #101-262.000-971.0100 to be divided as follows: $7,061.35 in fiscal year 2013-2014 and $4,193.43 in fiscal year 2014-2015.